



CITY OF SPANISH FORT

7361 Spanish Fort Blvd.
Spanish Fort, Alabama 36527
(251) 626-4884
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Michael M. McMillan
Mayor

Mary Lynn Williams
City Clerk / Treasurer

City Council

Robert Curtis Smith
William A. Menas, Sr.
Bobby J. Fortenberry
Clewis W. Smith, Jr.
Mary W. Brabner

JOB ANNOUNCEMENT

SENIOR CENTER ACTIVITY DIRECTOR (Grade IV)

Starting Salary: \$13.71 per hour
Scheduled Hours: 40 hours per week
Posted Date: August 17, 2018
Closing Date: Open until filled

Description: Under general direction this position will insure that all participants complete, sign and return all required forms and releases for the use of the fitness room and equipment; create and display a monthly calendar of events; implement and oversee social, educational and recreational activities and programs. This employee may be assigned other duties that are not specifically included.

Minimum qualification requirements:

- Applicant must possess a high school diploma or equivalent
- Applicant must possess a valid Alabama driver's license and be insurable by the City's insurance Provider

The City of Spanish Fort is a Drug Free Workplace and all applicants will be subject to drug/alcohol testing in accordance with the ALABAMA DRUG-FREE WORKPLACE POLICY.

Applications may be obtained at the Spanish Fort Community Center, located at 7361 Spanish Fort Blvd. Spanish Fort, Alabama, Monday through Friday, 8:00 a.m. - 4:30 p.m. or by visiting the City of Spanish Fort website www.cityofspanishfort.com.

**Applications will be accepted until position is filled and may close without notice.
(E-MAIL AND FAXED APPLICATION ARE NOT ACCEPTED)**

**THE CITY OF SPANISH FORT IS AN EQUAL OPPORTUNITY EMPLOYER
AND A PARTICIPANT OF E-VERIFY**

"A City of Spirit"