

October 6, 2017

**HAND DELIVERY**

Causeway Property Owners

RE: Storm Preparedness Plan/Tropical Storm (Hurricane) Nate

Dear Property Owner:

I am writing this letter as the Mayor of the City of Spanish Fort to encourage you to prepare and exercise a Storm Preparedness Plan for Tropical Storm Nate. It is the City's desire, and I am sure yours as well, to protect life and property to the extent possible.

Based on the present forecast, it is anticipated that Tropical Storm Nate will become a hurricane, and the low lying areas in and around the City of Spanish Fort, including, but not limited to, the Causeway is likely to sustain flooding as well as high winds. Therefore, in accordance with the City's Flood Damage Prevention Ordinance, and the advisories issued by the Alabama Emergency Management Agency and the Baldwin County Emergency Agency, the City is hereby encouraging you to take the following action. At a minimum, at least twenty-four (24) hours before predicted tropical storm force winds are predicted to hit or impact Mobile or Spanish Fort, Alabama:

1. You should move all personal property, equipment, materials, refrigeration, coolers, trash cans, and any other items subject to damage by flooding or movement or floating during a flood to higher ground.
2. You should cap all electrical outlets, especially any outlets that are located below the Base Flood Elevation as established by the National Flood Insurance Program.
3. You should disconnect and cap all quick connect water pipes, sewer pipes or other utilities that may cause hazard or impact your property or the utility companies.
4. You should monitor the National Weather Service announcements and the announcements of the Baldwin County Emergency Agency and the Mobile County Emergency Agency and be prepared to evacuate the property on the Causeway not later than twenty-four (24) hours before predicted tropical storm force winds.

In the event there is damage to property on the Causeway, you will be required to obtain a Right-of-Entry Permit before entering the Causeway or your property in order to assist in limiting access to authorized persons. Right-of-Entry Permits will be issued at the Spanish Fort Community Center, 7361 Spanish Fort Boulevard, in accordance the City's Emergency Management Operations Plan which is attached to this letter.

Your assistance and attention in this matter could save lives and prevent damage to property. Please take all appropriate and necessary action to be prepared for this storm.

If you have any questions or comments, do not hesitate to contact me at 251-626-4884.

Sincerely,

Michael M. McMillan  
Mayor

## **RIGHT-OF-ENTRY PERMIT**

### **HURRICANE EVACUATION PLACARD SYSTEM**

The City's means of identification of vehicles of emergency personnel, residents, owners of improved real property, and other persons who should be allowed priority access to the restricted areas of the City after a storm or natural disaster.

#### **ELIGIBLE PERSONS**

Persons who are eligible to receive hurricane evacuation placard shall include permanent owners of improved real property, owners or managers of businesses located in the City, permanent residents who lease or rent, and persons who manage properties in the City. Placard shall be limited to two (2) per address. No placards will be issued without proof of physical address of the property in Spanish Fort.

#### **IDENTIFICATION REQUIREMENTS**

Persons wishing to obtain Hurricane Evacuation Placards will be required to appear in person at the City Hall and present the following documentation or proof of eligibility:

- (1) Owners/residents must present a current utility bill.
- (2) Permanent residents who lease/rent must present the following items as proof of residency: A current utility bill, driver's license or photo identification showing physical address and a letter from the property owner certifying the tenant may receive the placard for that property.
- (4) Business owners and managers must present a current city business license or copy of a current business license.
- (5) All persons applying for placards must present personal identification such as a driver's license or photo identification.
- (6) Anyone not having a physical address must first get an assigned physical address from 911 on their stationery and present the letter showing the physical address to the clerk issuing the placards.